
INTERN OFFER LETTER

Dear

On behalf of _____ (the "Company" or "OpenView"), I am pleased to offer employment to you. The purpose of this letter is to outline the terms for your employment subject to the terms of Company policies and other agreements.

Position: Your initial position with the Company will be TEAM Intern, as described in the next page.

Start Date:

Anticipated End Date:

Salary: The Company will employ you at an hourly rate of \$ _____ /hr. Your compensation will be paid on a semi-monthly basis.

Other Terms:

- Your employment with the Company shall be on an at-will basis. In other words, you or the Company may terminate employment for any reason and at any time.
- The terms of employment outlined in this letter are subject to change at any time.
- You and the Company agree that you intend that this letter agreement will be superseded by OpenView's standard employee agreement.

We are excited about the opportunity to work with you. Please confirm your acceptance of this offer of employment by signing below. If you have any questions, please direct them to _____ or _____

Very truly yours,

Accepted: _____

Date:



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ADDENDUM

Responsibilities in this role include but are not limited to: